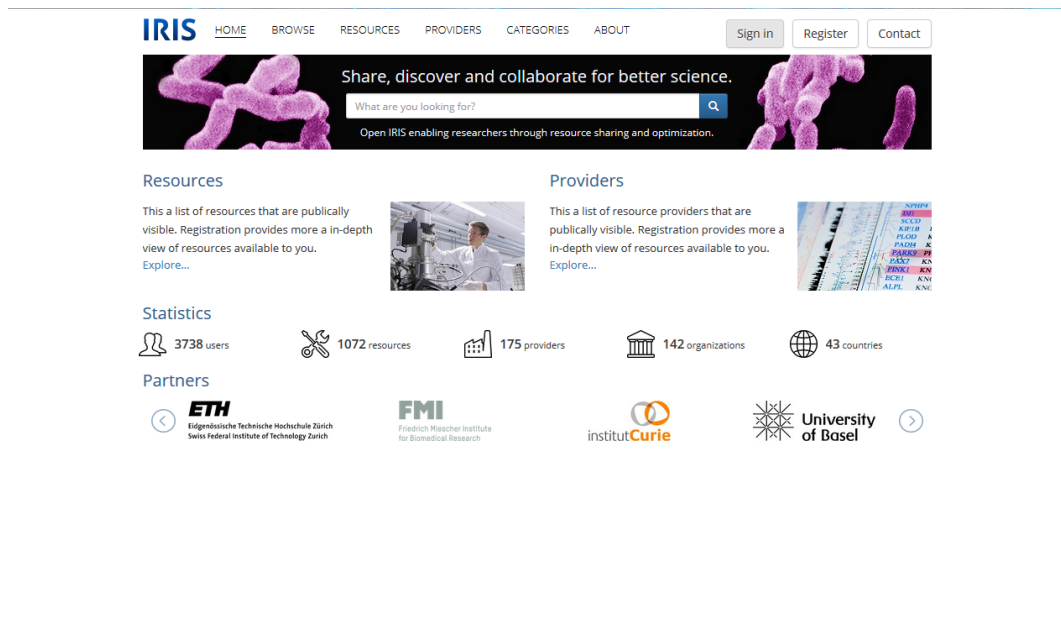


Registration in the new booking website of microscopy facilities

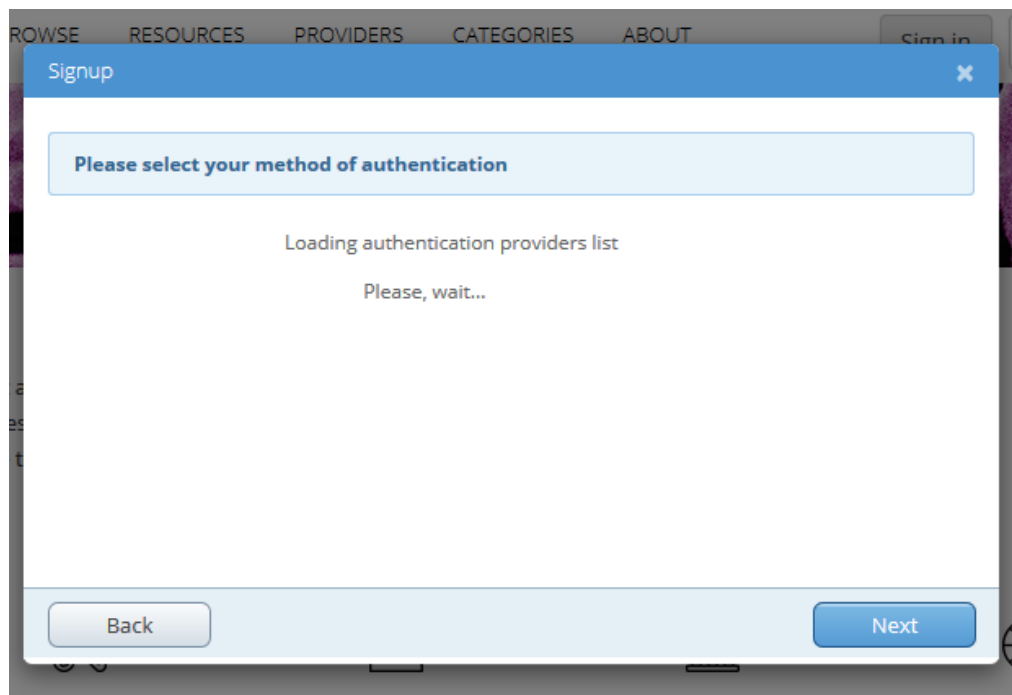
Go on the website **Iris**. (<http://iris.science-it.ch/landing/?ReturnUrl=%2f>)



2. Click on « register » at the top has right of the windows.

3. Enter your professional e-mail address (...@biologie.ens.fr ou ...@ens.fr). This e-mail will be your identifier

The screenshot shows a 'Signup' dialog box. At the top, there is a blue header with the text 'Signup' and a close button. Below the header, there is a light blue box with the text 'Please enter your institutional email address'. Underneath this box, there is a label 'Institutional email:' followed by a text input field containing the email address 'plateformemicroscopie@ens.fr'. At the bottom of the dialog box, there are two buttons: 'Cancel' on the left and 'Next' on the right.



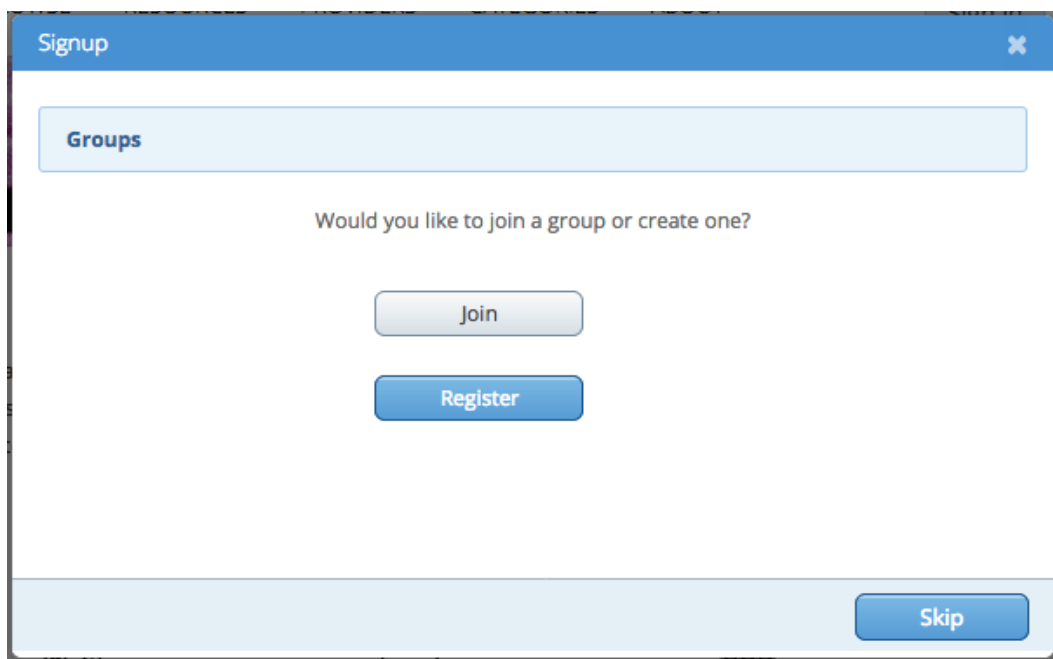
4. Select « use local account » and choose your password.

A screenshot of the 'Signup' dialog box, now showing the 'Use local account' option selected. The 'Please select your method of authentication' box is still at the top. Below it, there are two radio buttons. The first is 'Use social identity for authentication' with an unselected radio button. Below it is a dropdown menu with the text '- Select your authentication method -'. The second radio button is 'Use local account', which is selected. Below this, there are two password fields. The first is labeled 'Password:' and the second is labeled 'Re-enter password:'. Both fields contain masked characters (dots). At the bottom, there are 'Back' and 'Next' buttons.

5. Create your account.

6. If you are on the mailing-list « confocal », your e-mail address is maybe already know : Iris suggest you joining or create a group :

- Click on « join » and choose « plateforme d'imagerie de l'IBENS »



Signup

Groups

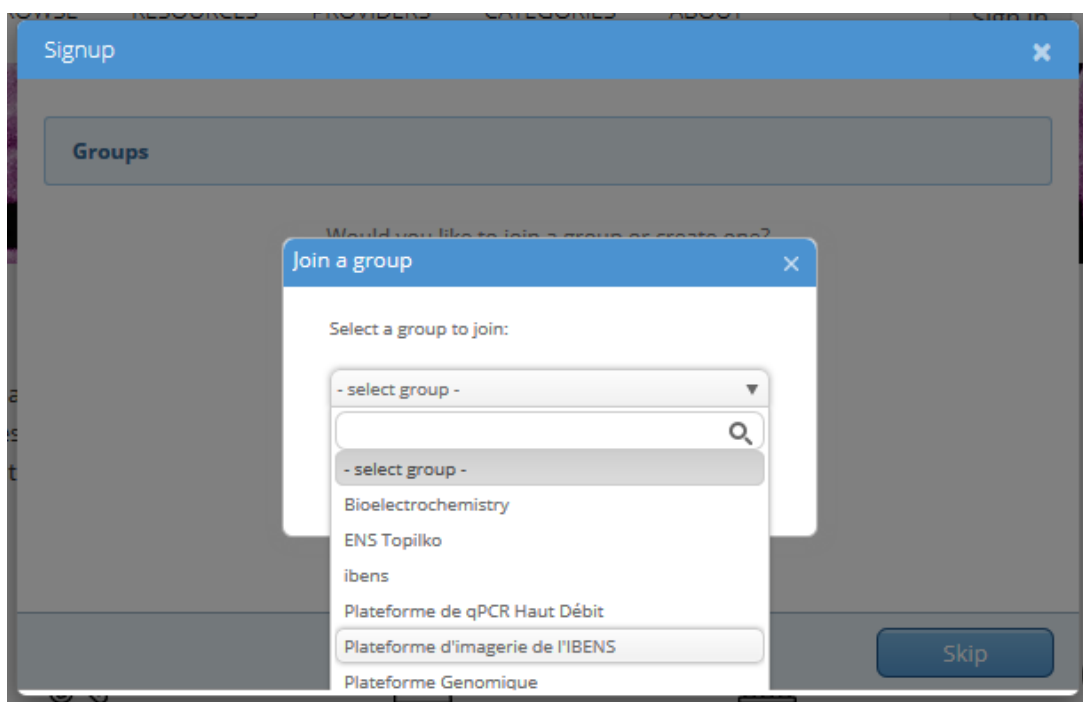
Would you like to join a group or create one?

Join

Register

Skip

This is a screenshot of a 'Signup' dialog box. It has a blue header bar with the title 'Signup' and a close button. Below the header, there is a light blue box labeled 'Groups'. The main content area asks the user 'Would you like to join a group or create one?'. There are two buttons: 'Join' (light blue) and 'Register' (blue). At the bottom right, there is a 'Skip' button (blue).



Signup

Groups

Would you like to join a group or create one?

Join a group

Select a group to join:

- select group -

- select group -

Bioelectrochemistry

ENS Topilko

ibens

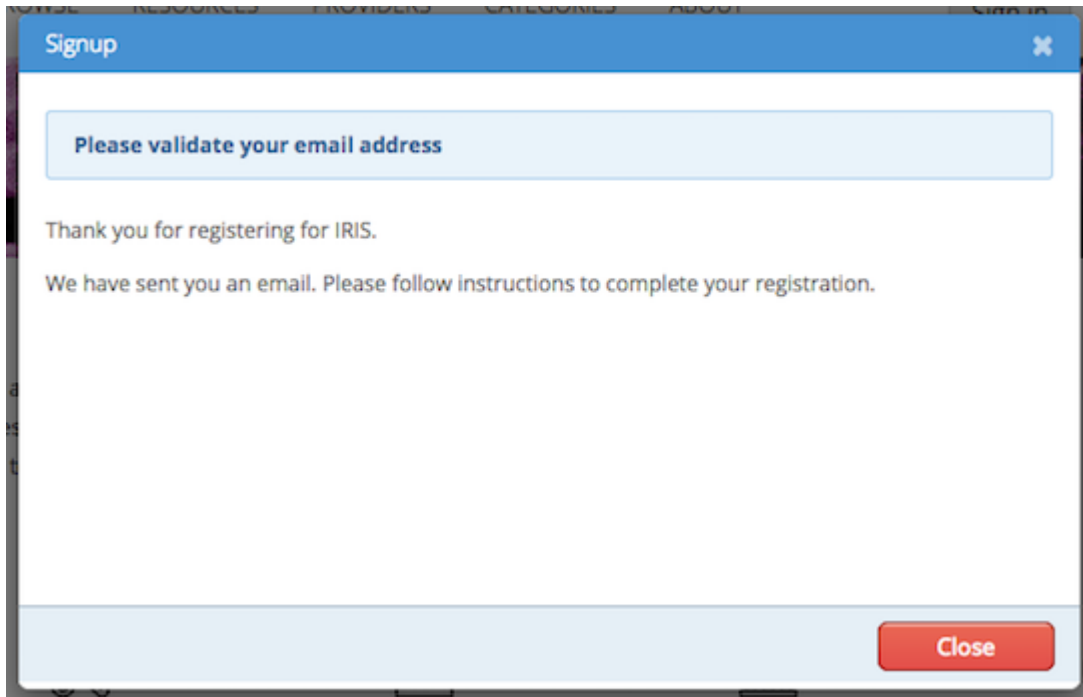
Plateforme de qPCR Haut Débit

Plateforme d'imagerie de l'IBENS

Plateforme Genomique

Skip

This is a screenshot of the 'Join a group' dialog box, which is a sub-dialog of the 'Signup' process. It has a blue header bar with the title 'Join a group' and a close button. The main content area asks the user 'Select a group to join:'. Below this, there is a search bar with a magnifying glass icon. A list of groups is displayed below the search bar, including 'Bioelectrochemistry', 'ENS Topilko', 'ibens', 'Plateforme de qPCR Haut Débit', 'Plateforme d'imagerie de l'IBENS', and 'Plateforme Genomique'. The 'Plateforme d'imagerie de l'IBENS' group is highlighted. At the bottom right, there is a 'Skip' button (blue).



7. Your account is created but must be validated by IRIS.

- An e-mail coming from IRIS “email verification” is sent to you. It’s not immediate.
- After validation, you can connect by clicking on “sign in”.
- After that, click on **“Dashboard”** and **“ressource”** to see the microscopes.
- To reserve you just have to click on the green clock under the microscope which interests you.

OR

Go to this adresse :

<http://iris.science-it.ch/timeline/?provider=p1215&organization=71>

And You will have then access in schedule of the systems.

8. If you were not recognized by Iris, you have to bring in several information.

- Begin to supply him the name of your institute which can be known of IRIS. (what is the case of IBENS).
- You can also not supply this information and be not affiliated.

Signup

You must specify your organization to access resources & groups linked to your organization

☒ **Select your organization**

Name:

Organizational email address:

☐ **Add your organization**

Organization full name:

Organization short name:

Category:

Country:

Email Ending:

Organizational email address:

(This will become your login/default email address)

☐ **non-affiliated**

After that, create your account, join the group « plateforme d'imagerie de l'IBENS »... Exactly as previously.